

*General Plan Update Committee
May 18, 2009*

MINUTES OF A REGULAR MEETING OF THE GENERAL PLAN UPDATE COMMITTEE OF THE TOWN OF CLARKDALE HELD ON MONDAY, MAY 18, 2009, IN THE ADMINISTRATION COMMUNITY ROOM, 39 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the General Plan Update Committee of the Town of Clarkdale was held on Monday, May 18, 2009 at 4:00 p.m., in the Administration Community Room, 39 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chairperson	Janet Regner	Present
Vice Chairperson	Lew Dodendorf	Present
Committee Members	David Gordon	Absent
	Elaine Sakelarios	Present
	Ida deBlanc	Present
	Jack VanWye	Excused
	Karen Daniels	Excused
	Lisa O'Neill	Present
	Ruth Wicks	Present

Staff:

Community Development Director	Sherry Bailey
Administrative Assistant II	Vicki McReynolds

Others In Attendance: Janet Perry, Assistant Town Manager.

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 4:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Committee Member Wicks motioned to approve the Regular Meeting Minutes of April 16, 2009 with the following corrections: Committee Member O'Neill's name was corrected from O'Neil to O'Neill. Under Agenda Item: Elections: corection to read – Committee Member Sakelarios moved to nominate Lew Dodendorf as Vice Chairperson. Committee Member Sakelarios seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson's Report: None.

Staff Report: None.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to **FIVE minutes**.

There was no public comment.

The Chairperson stated there would need to be a better set up for tables and chairs if the public were to attend any future meetings.

NEW BUSINESS

AGENDA ITEM: REVIEW & DISCUSSION: Chapter One – Introduction of the Clarkdale General Plan 2030- Items to be included in the plan and formatting of that Chapter.

Janet Perry, Assistant Town Manager, explained that Chapter I needs to set the stage for the entire General Plan. The intent is to give it a new look. The General Plan Update Committee’s input in the process is crucial. Staff needs direction regarding the path the Committee wants the Introduction to take.

1. OVERVIEW

GENERAL PLAN INTRODUCTION

The Town of Clarkdale General Plan referred to herein as the “Plan”, is the official statement of both short and long-range goals and strategies to guide growth and development. The Plan is the guiding document which provides focus, advice and direction on improving the physical environment of the Town as well as the quality of life of the citizens. The Plan is intended to be an effective working tool employed by the Town in making community decisions and achieving planning goals.

A. Embracing our Future

We the people of the Town of Clarkdale in order to make sure our community remains a community that reflects the small town, caring environment that it has today have established these goals for our community’s future.

1. Our Accessible community...
2. Our Environmentally planned community...
3. Our Well planned community...
4. Our Prosperous community...
5. Our Active and healthy community...
6. Our Involved community...
7. Educated and aware community...
8. Our Sustainable community...

*General Plan Update Committee
May 18, 2009*

The Assistant Town Manager stated the above introduction is the plan to do exactly what is outlined. Section (A) is identifiable elements within the community. The Community Development Director stated the Focus Groups goals are now reflected in the titles under section (A) numbers 1-8.

The Committee Members felt it important to reflect the: “We the people of the Town of Clarkdale in order to make sure our community remains a community that reflects the small town, caring environment that it has today have established these goals for our community’s future” in this introduction. The history of the town should be incorporated in this overview possibly after section (A). The interaction between the elements outlined in numbers 1-8 need to be reflected.

The Members felt very strongly about the development of the overview/introduction and agreed it will certainly set the stage for the rest of the General Plan. The possibility of needing an AdHoc Group to accomplish this was brought up. The Community Development Director stated there could be an AdHoc Group of two people that could reflect the entire group’s interest. The Committee Members felt keeping the current General Plan Update Committee Meetings to once a month is sufficient at this time.

After much discussion, the Committee Members felt they could be more productive if they received a “draft” email in a word document they could work on “prior” to the meetings and discuss them at their next meeting. Committee Member deBlanc stated she would like to work on Section (A).

Direction was given to staff by the Members for the following: The Community Development Director will send out section (A) in a word document to each member for edits, changes, recommendations and they will send it back to her. The Director will then resend the document to them for their review prior to the next regular scheduled meeting.

AGENDA ITEM: BRIEF DISCUSSION: Updated Timeline.

- The Community Development Director handed out to the Committee Members the General Plan Update Timeline of 5/18/09.
- The Committee will need to keep looking at the overall timeline and if there is a need to bump things to let the Community Development Director know.
- The timeline will be kept on the future agendas for continued input.
- There is a possibility the General Plan Update Committee will meet with the Planning Commission after completing Chapter I of the General Plan.

AGENDA ITEM: RECAP: Meeting Accomplishments.

- Discussion on how to proceed with the **1. Overview / General Plan Introduction / A. Embracing our Future.**
- The Community Development Director will send word documents to the Committee Members for their changes, edits and recommendations. She will send back to the Members this information prior to their next meeting for review.
- Timeline was reviewed.
- Chapter I was reviewed.

*General Plan Update Committee
May 18, 2009*

The knowledge the Committee Members bring from their previous Focus Group participation, is very important to their current position in the General Plan Update Committee process.

AGENDA ITEM: FUTURE AGENDA ITEMS:

- Review Chapter I with all the changes.
- Special Note: Committee Member Sakelarios will not be able to attend the June 15, 2009 meeting.

AGENDA ITEM: ADJOURNMENT: Committee Member deBlanc motioned to adjourn the meeting. Committee Member Dodendorf seconded the motion. The motion passed unanimously. The meeting adjourned at 5:15 p.m.

APPROVED BY:

SUBMITTED BY:

Janet Regner
Chairperson

Vicki McReynolds
Administrative Assistant